

## The Foxton Centre –HUB Project Worker

POST:	<b>HUB Project Worker x 4</b>
HOURS:	37 hours per week hours over a 24hr service, 7 days a week
SALARY:	£20,952.00
CLOSING DATE:	31 August 2020

The Foxton Centre aims to work with the most marginalised communities in Preston to provide them with opportunities to flourish as human beings.

From our community base we work with many people on the margins of city life – rough sleepers, street sex workers, young people in the Avenham district – who often face problems with poverty, addiction, and mental health issues.

As we grow we are looking for passionate, highly motivated individuals to join our team.

### **Main Role:**

To provide cover to our HUB 24 hours a day seven days a week as an emergency accommodation for rough sleepers and clients with complex needs. To ensure the safety of residents and to offer support and 1:1 work through a case load.

### **Main tasks and responsibilities.**

- To maintain a caseload of clients and offer clients assertive, consistent, ongoing advice and guidance tailored to their individual needs.
- Complete Assessments with clients and meet their immediate needs regardless of what time of day or night they enter the HUB
- Responsible for liaising and networking with partner agencies and feeding into strategic multi-agency groups, as well as completing referrals to other agencies
- Carry out risk assessments in relation to all clients, and carry out regular reviews in line with our risk management protocols
- Advocate where possible on behalf of clients with external agencies e.g. Drug / Alcohol Services, Probation, Health Care Providers
- To motivate and help clients access pathways to accommodation and ensure they comply with terms of their tenancies
- Carry out room checks and maintain a welcoming and friendly environment
- To ensure appropriate funding and administration is completed for clients and the HUB
- Undertake welfare checks and safeguarding referrals where required
- Provide clients with practical and emotional support to address clients' needs active engagement, and build on client's strengths
- Ensure that vacant rooms are ready for new clients as soon as possible, taking appropriate steps to enable new referrals into the service

### **HUB Project Worker Person Specification**

- Experience in working with client experiencing homelessness
- Managing complex and difficult situations in relation to people
- Experience of case work including case management systems
- Experience of completing administration tasks such as compiling data, stats and reports
- An understanding of housing issues and regulations

- Ability to liaise with and co-ordinate the work of a number of agencies / individuals to achieve effective outcomes for clients
- An understanding of the issues involved in providing support to people with mental health and complex needs
- Adhere to policies and procedures within the organisation
- Ability to be flexible in approach and a commitment to Diversity and Equality.
- Understanding of professional boundaries and the importance of confidentiality
- Understanding of the issues involved in providing support to people with complex support needs including alcohol and substance dependency, as well as enduring mental health needs

Please send us your CV with a covering letter to [info@thefoxtoncentre.co.uk](mailto:info@thefoxtoncentre.co.uk) and detail how you meet the above specifications.

For a full job description visit our website [www.thefoxtoncentre.co.uk](http://www.thefoxtoncentre.co.uk)