**The Foxton Centre – Outreach Project Worker**

**Job Description**

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| POST: | **Outreach Project Worker** |
| HOURS: | 37 hours per week to include early morning, evening and afternoon outreach. |
| PLACE OF WORK: | Preston City Centre |
| EMPLOYER: | The Foxton Centre |
| RESPONSIBLE TO:  SALARY:  CLOSING DATE: | Team Manager  £21,683.00  Friday 24th September 2021 |

The Foxton Centre aims to work with the most marginalised communities in Preston to provide them with opportunities to flourish as human beings.

From our community base we work with many people on the margins of city life – rough sleepers, street sex workers, young people in the Avenham district – who often face problems with poverty, addiction, and mental health issues.

As we  grow we are looking for passionate, highly motivated individuals to join our team.

**Main Role**:

To engage with rough sleepers in and around Preston. To include anti-social hours which will include early morning hours of 3am-7am, some afternoons and evenings until 8pm

**Main tasks and responsibilities**.

* As a member of the Outreach Team you would identify and engage with Rough Sleepers around Preston
* Carry out street-based assessments and case work as necessary
* Responsible for liaising and networking with partner agencies and feeding into strategic multi-agency groups, as well as completing referrals to other agencies
* Carry out risk assessments in relation to all clients, and carry out regular reviews in line with our risk management protocols
* To maintain a caseload of clients and offer clients assertive, consistent, ongoing advice and guidance tailored to their individual needs.
* Administration duties such as compiling statistics and progress reports, including recording and monitoring of caseloads and undertake the Rough Sleepers quarterly count
* Evaluate and monitor the work as required and update monitoring databases including reviewing client progress with service users using evidence-based review tools.
* Identify ways in which project services can develop and improve with special reference to homeless and vulnerable people in Preston.
* Participate and Contribute to Foxton Centre Team, contributing to the ethos of continuous improvement
* Proactively engage with difficult and vulnerable clients and support clients to make informed choices about their own wellbeing
* Advocate where possible on behalf of clients with external agencies e.g. Drug / Alcohol Services, Probation, Health Care Providers
* To motivate and help clients access pathways to accommodation
* Accompany clients to attend appointments and where possible to encourage the clients to represent themselves
* Support and assist viewing properties
* Negotiate support plans with each client and ensure their benefits are maximised and clients are supported to manage budgets
* Undertake welfare checks where required
* Provide clients with practical and emotional support of active engagement, and build on client’s strengths
* Ensure all service users case files are up to date and relevant, in line with The Foxton Centre policy and procedures.
* Identify ways in which project services can develop and improve with special reference to homeless and vulnerable people in Preston.
* Undertake any other duties as required.

**Outreach Project Worker**

**Person Specification**

* Experience in working with client experiencing homelessness
* Managing complex and difficult situations in relation to people
* Experience of case work including case management systems
* Experience of completing administration tasks such as compiling data, stats and reports
* An understanding of housing issues and regulations
* Ability to liaise with and co-ordinate the work of a number or agencies / individuals to achieve effective outcomes for clients
* An understanding of the issues involved in providing support to people with mental health and complex needs
* Adhere to policies and procedures within the organisation
* Ability to be flexible in approach and a commitment to Diversity and Equality.
* Understanding of professional boundaries and the importance of confidentiality
* Understanding of the issues involved in providing support to people with complex support needs including alcohol and substance dependency, as well as enduring mental health needs

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**Person Specification**

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| **Essential (E) and Desirable (D) Requirements** | | |
|  | Requirement | Where Assessed |
| **Values:** | Be strongly committed to all people in society having the same opportunities as each other (E)  Be strongly committed to treating people fairly and with respect no matter what their race, gender, sexual orientation, religion or ability (E)  Be strongly committed to non-judgemental approaches to working with homeless and/or vulnerable people. (E)  Be strongly committed to the values of the Foxton Centre as expressed in its Mission Statement. (E) | CV / Interview  CV / Interview  Interview  Interview |
| **Understanding**: | An understanding of difficulties and problems facing homeless people including those sleeping rough and of the ways in which those issues can be overcome. (E)  A working knowledge of appropriate referral pathways, housing legislation and benefits rights. (E)  Understanding of working with vulnerable men and women experiencing long term homelessness (E)  A working knowledge of the statutory and voluntary sector housing services and providers. (D)  Interest and understanding of trauma informed working practices (D) | CV / Interview  CV /  Interview  Interview |
| **Qualifications:** | A health/social care or equivalent qualification. (E)  Lived and or work experience of alcohol/substance misuse, homelessness mental health issues. (E)  Able to work flexibly un-sociable hours maybe be required to fit the needs of the project | CV/  Interview |
| **Ability to:** | Advocate successfully on behalf of clients if required (E)  Work successfully with vulnerable people, colleagues in a range of agencies (E)  Work independently and as part of a team. (E)  Keep accurate and up to date confidential records/evaluation to a high standard. (E) | Interview  CV/Interview  Interview  CV/Interview |
| **Experience:** | The successful candidate will have:  At least one years’ experience of working with vulnerable and/or homeless people. (E)  Experience of working as part of a team and also lone working. (E)  Experience of networking with service providers. (D) | CV  CV/Interview  CV/Interview |
| **General:** | Be willing to participate in further training relevant to the post. (E)  Comfortable and pro-active in working with vulnerable people. (E) | CV  CV |