



## **Youth and Community Team Leader Post**

**Salary:** £26,878

**Position:** Permanent

**Based:** The Foxton Centre

The Foxton centre is a very active and forward-thinking charity who aim to support those within the Avenham and Frenchwood community and those who are most in need.

We are redeveloping our Youth and Community services to best support the whole community to build on their strengths and provide much needed support, especially in the wake of the COVID pandemic.

We hope to offer opportunities and support to the residents in Avenham as well and work in partnership with some of the local community groups and statutory services who are committed to the area.

This is an exciting new role which has evolved from our 50 years' experience in delivering this work and our ambitions for the future. We are looking for an enthusiastic, passionate and hardworking individual who is keen to undertake the role of Youth and Community Team Leader. This is an exciting time to come on board with The Foxton Centre and we focus on a wider offer for young and old from a diverse range of backgrounds.

This role will be to develop and understanding of the needs of our community and be creative and imaginative in leading and developing programmes of activities, interventions, partnership, and relationships.

We are looking for someone who knows how to support and develop people to lead with confidence and can build on a shared understanding of what really matters in the community. We hope to recruit someone who has skills, knowledge, and experience in delivering real change with communities.

### **The role of Youth and Community Team Leader**

- To make the most of the opportunities our buildings and our relationships provide to help and support the whole community to be the best they can be.
- To keep up to date with local issues and developments and scoping exercises for new innovative programmes.
- Work closely with the key partners within the community including housing providers, schools, community groups and statutory services.
- To contribute to the sustainment of the organisation and funding streams for the community including the preparation of funding bids
- Manage a team of staff to deliver good quality youth work, targeted youth interventions, detached and outreach work.
- Develop a team of volunteers to help manage and run the centre and provide them with skills and training to reach their full potential.
- To develop a community strategy through co-production and develop a vision for services.
- Working with the staff team to create a warm and welcoming building where people feel a sense of belonging, inspiration, and safety.
- Risk management of all delivery that comes under this role
- Monitoring and completing case work and recordings in our case management system
- Supporting and managing safeguarding concerns with your colleagues and managers,
- Be able to work flexibly and manage services to deliver a range of opportunities for the community with evenings and weekends.
- Take a full role in the management team for the Foxton Centre including the managers on call rota.

### **What we would expect you to achieve**

The purpose and the success of this role this to achieve a vibrant and well used set of community spaces that we are fortunate to use.

Success in this role will also bring a diverse and motivated group of staff and volunteers, a range of partnerships and professionally managed infrastructure that will sit behind a relaxed, warm, welcoming and genuinely inclusive offer to all of our communities.

If you are interested, then please contact Jackie Hull on [Jackie.hull@thefoxtoncentre.co.uk](mailto:Jackie.hull@thefoxtoncentre.co.uk) for an application form.

We do NOT accept CV's

***Person specification***

	Essential / Desirable	Interview or application
We expect an approach that is passionate about communities and empowering them to lead on change	E	A / I
Experience of developing and delivering community solutions	E	A
Ability to work in a fast-paced and changing environment	D	A
Ability to demonstrate initiative and solution focused approach	D	A/ I
Knowledge and experience of measuring impact and capturing evidence	D	A
Strong ability to build an approachable, friendly, and calm rapport with a diverse range of people.	E	A/I
Experience of managing staff and volunteers and HR processes	E	A/I
Ability to work independently and collaboratively as part of a wider management team	D	A
Committed to safeguarding children, young people, and vulnerable adults	E	A/I
Be skilled at writing reports and assisting with funding bids	D	A
Ability to work sensitively and respectfully with the community representing their lives, their ambitions, and the challenges they face with dignity, respect, and care	E	A
Experience of managing youth work / young people's services	E	A
Knowledge of Health and safety, GDPR, safeguarding practices and risk management	E	A

Qualifications in Youth and community are desirable however as an organisation we value people's experiences and the skills you can demonstrate.	D	A
--	---	---

**If you wish to have an informal discussion, then please contact [cath.coffey@thefoxtoncentre.co.uk](mailto:cath.coffey@thefoxtoncentre.co.uk) to arrange a chat.**

**Please do NOT send CV's**

**Deadline: Fri 4<sup>th</sup> Feb 2022**

**If you are interested, then please contact Jackie Hull on [Jackie.hull@thefoxtoncentre.co.uk](mailto:Jackie.hull@thefoxtoncentre.co.uk) for an application form.**